MINUTES OF THE
REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE
MT. CRESTED BUTTE WATER AND SANITATION DISTRICT
OCTOBER 13, 2026

Regular Meeting of the Mt. Crested Butte Water and Sanitation District (District) Board of Directors was held at 5:00 pm on Tuesday, **October 13, 2026**, via **https://zoom.us/my/mcbwsdboardmeeting.**

Members of the Board of Directors in attendance at the Regular Board Meeting were as follows:
Nancy Grindlay - Vice-Chair, Jonathan Ferrell - Treasurer, Jenn O'Brien - Board Member
Tom Rolleczek - Board Member had an excused absence

Also present:
Todd Brewer – District Manager, Nicole Bogenschuetz – District Engineer, Tracy Davenport – A/P Coordinator, Kent Fulton – Finance Manager/Secretary, John Heinle – Board of Directors Applicant, Marcus Lock – Legal Counsel, Kim Wrisley – A/R Coordinator/Recorder, Members of the public

Board Meeting Agenda

1. Call to Order
- The regular meeting of the Board of Directors was called to order by Grindlay at 5:01 pm and a quorum was present.

2. Citizen Comment Period
- No citizens presented comments.

3. Approve Meeting Minutes
- September 22, 2026

MOTION by Ferrell and seconded by O'Brien to approve the September 22, 2026 meeting minutes as submitted. Motion voted in favor.

4. Board Vacancy/Applications
- Grindlay reported the District has received two letters of application for the Board seat vacancy. They are from John Heinle and Patricia Pierson.
- Heinle introduced himself and explained his interest in becoming a Director.
- There was consensus that an appointment be tabled until after the Board has an opportunity to meet Pierson. Both applicants will be invited to the Board Retreat on November 3, 2026.

5. Master Planning/Strategic Planning Overview
- Brewer referenced the Master Planning/Strategic Planning Overview that was presented at the September Board meeting and noted there are several additional areas of focus in planning beyond collection and distribution systems.
- Bogenschuetz explained the inverted tree diagram she provided which outlines various additional areas of planning/conditional assessments and many components that feed into a complete master plan of all District facilities and systems. It designates which are completed, those that are in need of updates, and those that are on track for completion in 2027. It will be used to inform capital improvement and strategic plans for growth and development moving forward.
- Brewer noted a staffing plan and an organizational plan for all upcoming changes/development in the District are equally important. Roles, responsibilities and retention of current staff and the maintenance of current infrastructure are critical pieces of this Master Plan that will be incorporated as well.
- There will be a Board Retreat/Open Meeting on November 3, 2026 where this plan will be discussed further.

6. Water Resources and Water Supply Status
- Bogenschuetz announced it is a new water year as of October 1st, so all statistical data for the District will restart and the 2026 Emergency Irrigation Restrictions have terminated for the season.
- September precipitation has helped local stream flow but did not have a significant impact on drought conditions.
- The East River wet well sensor is consistent, around 6 feet, with no significant change since June.
- There will be further water resource/supply discussion at the upcoming Board Retreat.

7. 2027 Proposed Budget

- Fulton reported the mill levy increase for 2027 was calculated at $73 K (maximum) for property tax.
- In 2027 he anticipates a 4% increase to water operations, a 10% increase to wastewater operations and a 14% increase to general fund operations. These are preliminary figures and changes to proposed capital projects are a possibility.
- Hiring additional administrative personnel in 2027 is being considered.
- He reported potential construction projects and the expected 2027 repairs and maintenance projects.

8. District Manager Report

- Brewer reviewed department highlights from his memorandum on page 20 of the Board packet.
- He announced that Kyle Pendleton, Wastewater Operator, has been selected to fill the Wastewater Foreman position starting October 16, 2026, Evan Sandstrom, Wastewater Operator, passed the Collections 4 Exam, Sammy Glenn, Wastewater Operator, passed the Wastewater D and the Collections 1 Exams. Wastewater Operators, Steven Sunderlin and Blake King, both celebrated 1-year anniversaries with the District.
- He noted a new category, General Updates, in his report for items that are not for any specific department.

9. Engineering Report

- Bogenschuetz highlighted 3 key Capital Projects: 1) The Gothic Road Interceptor temporary and permanent easements are being prepared for presentation to the Mt Crested Butte Town Council to firm up some of the alignment for that project, 2) The Timberland Tank Project has been awarded to Velocity Plant Services and construction is scheduled to begin in spring of 2027 and 3) The District and AECOM met with Gunnison County Electric Association and the Colorado Dam Safety and Design Review Engineers to discuss 60% design of the Long Lake Project.
- The District's Water Rights attorney, Rob Pierce, will be present at the November Board Meeting to discuss updates to the Long Lake Project.
- There has not been any outreach by development in the past month.

10. September 2026 Financial Reports

- Fulton reported more tap fees have been collected than were anticipated and the District is approaching the collection of its $1M goal of Capacity Expansion tap fees for the year.
- Expenses are tracking normally.
- Several payments have been made toward Capital Project engineering expenses.

MOTION by Ferrell and seconded by O'Brien to approve the September 2026 Financial Report as submitted. Motion voted in favor.

11. Legals

- Lock reported he is working on finalizing revisions to the draft ATAD Intergovernmental Agreement with the Town of Crested Butte.
- He reported the Public Improvements Acceptance Agreement with Upper Prospect has been finalized and he is awaiting its consummation.
- He is working with Brewer and Bogenschuetz on various issues related to the District's easements.
- Bogenschuetz reported that an update of the Babbling Brook Project is expected soon.

12. New/Old Business Before the Board

- The District is working on plans for a holiday party to be held in the second week of December. More details will be forthcoming.

13. Adjourn

MOTION by Ferrell and seconded by O'Brien to adjourn the regular board meeting at 6:00 pm. Motion voted in favor.

Kimberley Wrisley

Drafted by: Kimberley Wrisley

Kent Fulton

Submitted by: Kent Fulton