

**MINUTES OF THE
REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE
MT. CRESTED BUTTE WATER AND SANITATION DISTRICT
August 10, 2021**

Regular Meeting of the Mt. Crested Butte Water and Sanitation District (MCBWS) Board of Directors was held at 5:00 pm on Tuesday, **August 10, 2021**, via <https://zoom.us/my/mcbwsdboardmeeting>.

Members of the Board of Directors in attendance at the meeting were as follows:

Nancy Woolf Nicholas Kempin Jonathan Ferrell

Also present were:

Mike Fabbre, District Manager	Tracy Davenport, Admin Assistant
Perry Solheim, Finance Manager	Kim Wrisley, Admin Assistant
Bryan Burks, Wastewater Plant Supervisor	Marcus Lock, District's Attorney
Kyle Koelliker, Water Plant Supervisor	

1. Call to Order

- The regular meeting of the Board of Directors was called to order by Vice Chair Woolf at 5:01 pm and a quorum was present.
- Board members Brian Brown and JD Crichton had excused absences.

2. Citizen Comment Period

- No citizens presented comments.

3. Approve Meeting Minutes

- July 13, 2021

MOTION by Woolf and seconded by Ferrell to approve the July 13, 2021 regular meeting minutes as submitted. Kempin abstained because he was not present for part of the July 13, 2021 meeting

- Approval of these minutes was tabled until a quorum is present.

4. Board Member Term Limits Discussion

- This discussion was tabled until all board members are present.

5. WTP Expansion Project Update

- The project is still on schedule and within budget. Further updates and progress to the project can be seen in the monthly memo from JVA.
- Team is currently working on a modified location for the backup generator.
- Interior furnishings are being installed and a soft goods list is being created.
- Working on SCADA communication tie-in is ongoing.
- Construction on the East River Pump Station is progressing nicely and the District expects to be in that building by October, 2021.
- There haven't been any changes to the COVID 19 safety protocols on the project grounds other than the CDC's current recommendation that unvaccinated people wear face coverings when indoors. There are no known infections.

6. District Manager Report

- The 98 Gothic Road property is no longer available for the District to purchase since the owners have changed their plans to sell it. A Right of First Refusal was discussed but no agreement has been made so the property acquisition project will be tabled until further notice.
- The rock retaining wall at the MLP Pump Station has been disassembled and the State Dam Engineer has given direction and approval for a rebuild with documentation for it through AECOM. The District is waiting on an estimate from Restructure, Inc., the potential concrete contractors for the spillway rehabilitation.
- Fabbre provided an explanation of concrete pop-outs at the dam.
- Fabbre provided an explanation of the type of concrete that was used for the WTP expansion pump station wet wells shown in the photo on page 20 of the packet. Cesare Geotech was hired as a third-party consultant to do testing and analysis of the concrete prior to pouring.

7. July 2021 Financial Report

- Billing and usage are tracking as expected.
- Tap fees continue to be received.
- Payroll is tracking as anticipated. The District is now fully staffed and an optional additional 3% retirement contribution match has been implemented for all employees.
- Page 26 does not show MLP Dam repairs because the work has not yet been billed.
- User fees are on target at 57.2% for the year which is 58% elapsed.
- There's been a change to the format of "Financial Results" on page 22 by adding a "Debt Service" section so "Bond Principal, Interest and Fees" is more visible separately from "Operations Expenses."
- There was discussion about the retirement/financial advising that is available to employees through Colorado Retirement Association (CRA).

MOTION by Woolf and seconded by Kempin to approve the July 2021 Financial Report. Motion voted in favor.

8. Legals

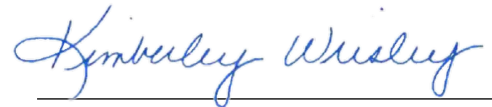
- There were no legals reported.

9. New/Old Business Before the Board

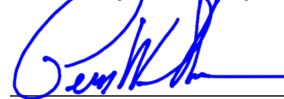
- The Meridian Lake Park HOA submitted a letter to the Board and the District but it was received just prior to the meeting so it has not yet been read. Discussion will be tabled until next month's meeting.
- There was brief discussion about cyber security for water systems in light of recent hacks to water systems around the country. The Special Districts Association (SDA) provides a scholarship for security assessments so the District will be taking advantage of that opportunity within the next month.

10. Adjourn

MOTION by Woolf and seconded by Kempin to adjourn the regular board meeting at 5:35 pm. Motion voted in favor.



Drafted by: Kimberley Wisley



Submitted by: Perry Solheim