

**MINUTES OF THE
REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE
MT. CRESTED BUTTE WATER AND SANITATION DISTRICT
OCTOBER 8, 2024**

Regular Meeting of the Mt. Crested Butte Water and Sanitation District (District) Board of Directors was held at 5:00 pm on Tuesday, **October 8, 2024**, via <https://zoom.us/my/mcbwsdboardmeeting>.

Members of the Board of Directors in attendance at the Regular Board Meeting were as follows:
Nancy Woolf - Chair, Jonathan Ferrell - Treasurer, Nancy Grindlay - Vice-Chair

Brian Brown – Board Member and Jenn O’Brien - Board Member had an excused absence.

Also present were:

Mike Fabbre - District Manager, Adam Bembenek - Wastewater Supervisor, Kent Fulton - Finance Manager, Kyle Koelliker – Water Supervisor, Marcus Lock - District’s Attorney, Kim Wrisley – Accounts Receivable Coordinator, Tracy Davenport - Recorder

Board Meeting Agenda

1. Call to Order

- The regular meeting of the Board of Directors was called to order by Woolf at 5:00 pm and a quorum was present.

2. Citizen Comment Period

- No citizens presented comments.

3. Approve Meeting Minutes

- September 10, 2024

MOTION by Ferrell and seconded by Grindlay to approve the September 10, 2024 regular meeting minutes as submitted. Motion voted in favor.

4. District Manager Report

- Fabbre highlighted a few items and noted that additional items can be seen on the report included in the agenda packet.
- The District received a call from the Colorado Water Conservation Board for an instream flow water right as the Slate River gauge at Baxter Gulch had dropped below 23 cfs. This is a standard call for the District and one stop log was removed from the Meridian Lake Park (MLP) Reservoir to satisfy the call. The remaining stop logs will be removed before the winter season.
- The District received the Long Term 2 Enhanced Surface Water Treatment Rule (LT2 Rule) Bin Classification for E.coli in the raw water sources with no changes required. This has been an ongoing sampling item over the last year.
- Interviews have been held for the capital projects supervisor position and a decision will be made soon.
- Items that were approved for the collections interceptor line should be done before the end of the year.

5. September 2024 Financial Report

- \$31,842 was paid to the Town of Crested Butte for Quarter 2 ATAD processing.
- Unscheduled repair & maintenance is overbudget due to water and wastewater main line breaks.
- \$13,680 was paid to White River Consultants for the discharge monitoring permit renewal. This was for six months of billing.

MOTION by Woolf and seconded by Grindlay to approve the September 2024 Financial Report as submitted. Motion voted in favor.

6. Draft 2025 Budget

- The District is required to present the preliminary draft budget to the Board by October 15, 2024 with budget approval from the District Board by December 15, 2024.
- Fulton reviewed the draft budget outlining various projected revenues and expenditures.

- There is a proposed rate increase of 6% to user fees and availability of service fees.
- The tap fee revenue amount is for new residential builds and does not include the major developments that have been discussed for the collections interceptor line.
- Salaries and benefits are increased due to healthcare cost increase of 13.5% and the District is factoring in the capital projects supervisor position as well as two additional positions.
- There was discussion regarding proposed projects for 2025. Adjustments are anticipated and will be presented at the next Board meeting.

7. Legals

- Lock reported that he has been working on the following projects:
 - The ATAD Project with the Town of Crested Butte
 - The Collections Interceptor Line; the District has retained Megan Murphy with White Bear Ankele Tanaka & Waldron Attorneys at Law.

8. New/Old Business Before the Board

- No new/old business was discussed.

9. Executive Session

- Consideration of an executive session to be held pursuant to C.R.S. § 24-6-402(4)(b) and (e)(l), which concern respectively, conferences with the District's general counsel for the purpose of receiving legal advice on specific legal questions and determining positions relative to matters that may be subject to negotiations; developing strategy for negotiations; and instructing negotiators in order to discuss the Collections Interceptor Line.

The executive session was tabled to the next District Board meeting scheduled for November 12, 2024.

10. Potential Discussion and Action Regarding the Collections Interceptor Line

- No discussion or action was taken.

11. Adjourn

MOTION by Woolf and seconded by Ferrell to adjourn the regular board meeting at 6:37 pm. Motion voted in favor.



Drafted by: Tracy Davenport



Submitted by: Kent Fulton