

**MINUTES OF THE
PUBLIC HEARINGS & REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE
MT. CRESTED BUTTE WATER AND SANITATION DISTRICT
DECEMBER 12, 2024**

Public Hearings and Regular Meeting of the Mt. Crested Butte Water and Sanitation District (District) Board of Directors was held at 5:00 pm on Thursday, **December 12, 2024**, via <https://zoom.us/my/mcbwsdboardmeeting>.

Members of the Board of Directors in attendance at the Public Hearings and the Regular Board Meeting were as follows: Nancy Grindlay - Vice Chair, Jonathan Ferrell - Treasurer, and Jenn O'Brien - Board Member

Nancy Woolf - Chair and Brian Brown - Board member had excused absences

Also present were:

Mike Fabbre - District Manager, Adam Bembenek - Wastewater Supervisor, Tracy Davenport - Accounts Payable Coordinator, Kent Fulton - Finance Manager, Kyle Koelliker - Water Supervisor, Marcus Lock - District's Attorney, Members of the Public, Kim Wrisley - Recorder

Board Meeting Agenda

1. Call to Order

- The regular meeting of the Board of Directors was called to order by Grindlay at 5:06 pm and a quorum was present.

2. Citizen Comment Period

- No citizens presented comments.

3. Approve Meeting Minutes

- November 12, 2024

MOTION by Ferrell and seconded by O'Brien to approve the November 12, 2024 regular meeting minutes as submitted. Motion voted in favor.

There was discussion regarding consideration to amend the meeting agenda. It was decided that items #14-17 (two Executive Sessions and potential discussions) should be postponed until the January meeting when more Board members are expected to be present.

MOTION by O'Brien and seconded by Grindlay to alter the agenda by removing items #14-17 until a larger number of Board members are present. Motion voted in favor.

4. Public Hearing on Budget

- The Public Hearing on Budget was called to order by Grindlay at 5:10 pm and a quorum was present.
- Notice of the hearing was publicized in the Crested Butte News on November 14, 2024. Board members do not have any conflicts of interest to disclose regarding their participation in the Public Hearing and the budget discussion.
- Fulton reviewed the 2025 Draft Budget, highlighting potential long-term capital projects, capital repairs & maintenance and a 6% increase to User Fees, Availability of Service Fees and Tap Fees.
- The only change to the Draft Budget since it was presented in October is the addition of a 6% increase to Tap Fee rates.
- No public comments were presented and the comment period was closed.
- The Public Hearing on Budget was closed at 5:16 pm by Grindlay.

5. Public Hearing on 2025 Rates and Fees

- The Public Hearing on the 2025 Rates and Fees was called to order by Grindlay at 5:16 pm and a quorum was present.
- Notice of the hearing was published on the District website on November 12, 2024.
- Fulton presented a draft of the 2025 Rates and Fees, explaining the 6% increase is to cover the rise in costs.
- No public comments were presented and the comment period was closed.
- The Public Hearing on 2025 Rates and Fees was closed at 5:18 pm by Grindlay.

6. Nominate Budget Officer – Resolution No. 2024-4

MOTION by O'Brien and seconded by Grindlay to approve Resolution No. 2024-4, appointing the 2025 budget officer for the Mt Crested Butte Water & Sanitation District for the budget year 2025 and nominating Kent Fulton as that officer. Motion voted in favor.

7. Approve 2025 Mill Levy Rate – Resolution No. 2024-5

MOTION by Grindlay and seconded by O'Brien to approve Resolution No. 2024-5, fixing the rate of levy upon taxable property within the Mt Crested Butte Water and Sanitation District, A Colorado Special District, for the year 2025. Motion voted in favor.

8. Approve 2025 Final Budget, Rates and Fees – Resolution 2024-6

MOTION by Grindlay and seconded by O'Brien to approve Resolution No. 2024-6, adopting the budget for the Mt Crested Butte Water and Sanitation District, A Colorado Special District, for the calendar year commencing January 1, 2025 and ending December 31, 2025. Motion voted in favor.

9. District Manager Report

- Fabbre highlighted a few items and noted that additional items can be seen on the report included in the agenda packet.
- The District has hired Nicole Bogenschuetz as the new Capital Projects Supervisor. Her start date is January 2, 2025.
- Fabbre celebrated staff anniversaries. Adam Bembenek 2017, Adam Huisman 2021, Kent Fulton 2022.
- Staff had a 10-hour OSHA Safety Training event on December 11 & 12, 2024.
- There was an emergency water main line break on December 2, 2024 near 13 Castle Drive and repairs are complete.

10. Emergency Water Main Line Repairs Discussion

- Fabbre and Koelliker reviewed the nine emergency main line breaks of 2024. These breaks are mainly attributed to the aging infrastructure of the District, which is approximately 50 years old, and antiquated installation practices. The District and its customers are appreciative of the efficient teamwork that was key in helping these challenging repairs occur quickly and smoothly.
- Continued repairs to the flow fill at 500 Gothic Road took place this week, pouring concrete as a temporary solution until the asphalt plants re-open in the spring.

11. November 2024 Financial Report

- Fulton noted that the District is anticipating invoices in the near future from the contractors that assisted on the recent main line breaks.
- \$80K was paid out to Concrete Conservation, LLC for slip line work done this fall on sewer lines.
- There was a review of the consulting expenses paid out for the Long Lake project.

MOTION by O'Brien and seconded by Ferrell to approve the November 2024 Financial Report as submitted. Motion voted in favor.

12. Legals

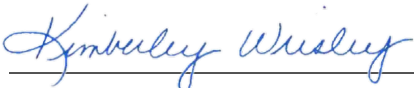
- Lock gave a summary of the projects he has been working on with Fabbre.

13. New/Old Business Before the Board

- No new/old business was discussed.

14. Adjourn

MOTION by Grindlay and seconded by Ferrell to adjourn the regular board meeting at 5:48 pm. Motion voted in favor.



Drafted by: Kimberley Wisley



Submitted by: Kent Fulton