

**MINUTES OF THE  
REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE  
MT. CRESTED BUTTE WATER AND SANITATION DISTRICT  
September 12, 2023**

Regular Meeting of the Mt. Crested Butte Water and Sanitation District (District) Board of Directors was held at 5:00 pm on Tuesday, **September 12, 2023**, via <https://zoom.us/my/mcbwsdboardmeeting>.

Members of the Board of Directors in attendance at the Regular Board Meeting were as follows:

Nancy Grindlay – Vice Chair, Brian Brown – Board Member, Jonathan Ferrell - Treasurer, Jenn O'Brien - Board Member  
Nancy Woolf – Chair was excused from the meeting.

**Also present were:**

Mike Fabbre - District Manager, Bryan Burks – Wastewater Supervisor, Kent Fulton - Finance Manager/Secretary, Kyle Koelliker - Water Supervisor, Marcus Lock - District's Attorney, Tracy Davenport – Recorder, and members of the public.

**Board Meeting Agenda**

**1. Call to Order**

- The regular meeting of the Board of Directors was called to order by Grindlay at 5:00 pm and a quorum was present.

**2. Citizen Comment Period**

- No citizens presented comments.

**3. Approve Meeting Minutes**

- August 8, 2023

**MOTION** by Ferrell and seconded by O'Brien to approve the August 8, 2023 regular meeting minutes as submitted. Motion voted in favor.

**4. District Manager Report**

- Fabbre highlighted a few items and noted that additional items can be seen on the report included in the agenda packet.
- Fabbre reported that the Meridian Lake Park Reservoir #1 Pump & Pipeline water rights have been approved for absolute water rights.
- Many developments and projects are ongoing throughout the District. Prospect Ridge and the Villages aka North Village need feasibility letters sent to the developers. Lock noted that the feasibility letters do not commit the District to do anything, they express an opinion as to the feasibility of the plans. Any final approval of these developments will be up to the Board. The Board directed Fabbre and Lock to proceed on the feasibility letters to be sent out to the developers by the end of next week.

**5. 2022 Draft Audit Discussion**

- Fulton reported that the auditors have given us a clean audit of what the District is presenting.
- Fulton requested the Board read the MD&A presented in the audit.

**MOTION** by O'Brien and seconded by Brown to approve the 2022 Draft Audit. Motion voted in favor.

**6. August 2023 Financial Report**

- Fulton reported that the District had a couple of big repairs that were needed.
- The District received ATAD operations invoices this month for Quarter 1 and Quarter 2 which were paid at the end of the month.

**MOTION** by Ferrell and seconded by O'Brien to approve the August 2023 Financial Report. Motion voted in favor.

**7. Legals**

- Lock reported that Saddle Ridge is included with the District for wastewater service but is not currently on the District's tax roll. This will be added into the District's tax roll for 2024. The Board will have to give some thought for what mills Saddle Ridge will be responsible for.
- The District is working with Land Title on closing documents to protect the title companies from liability from non-permitted projects that have not been disclosed by the sellers at the time of closing. This causes the buyers to

have to pay for tap fees unknown to the District at the time of closing as the District becomes aware of the non-permitted projects.

**8. New/Old Business Before the Board**

- O'Brien noted that the October 10<sup>th</sup> meeting is during school break so she will not be available to attend.

**9. Adjourn**

**MOTION** by O'Brien and seconded by Brown to adjourn the regular board meeting at 5:27 pm. Motion voted in favor.

  
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Drafted by: Tracy Davenport

  
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Submitted by: Kent Fulton